

# LEHLE SEEDS ORDER FORM

Date \_\_\_\_\_

Contact Person \_\_\_\_\_

Contact Daytime Telephone \_\_\_\_\_

Contact FAX \_\_\_\_\_

Contact Email \_\_\_\_\_

## PAYMENT METHOD

**Purchase order No.** \_\_\_\_\_

(IMPORTANT! LEHLE SEEDS must receive a copy of the official institution/organization purchase order with this number before order will be processed and shipped.)

**Debit or Credit Card – Visa, MasterCard, American Express or Discover**

Customers who pay invoices by credit card will use the secure PCI compliant web portal of Authorize.net. The process is simple. LEHLE SEEDS will prepare an invoice on Authorize.net who will then email the customer a unique web link to pay this invoice by credit card. LEHLE SEEDS will then email the paid invoice with transaction number to the customer.

**Other Method-** Describe in comments section below. Payment method must conform to our terms (see <http://arabidopsis.com/main/cat/pricing/terms.html>).

## SHIPPING METHOD - LEHLE SEEDS will pick best way

UPS - (U.S. & Canada)    FedEx - (Elsewhere)    Exception - US Postal Service International Express for seeds to Japan

**V.A.T. or Tax ID Number** \_\_\_\_\_

**SHIPPING ADDRESS** (For long addresses, kindly abbreviate where possible. Physical address only; no PO Boxes.)

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**CUSTOMS BROKER** (Provide name, address, telephone and fax numbers.)

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Can we put  **freight charges** or  **customs duties** or  **both** on your

**FedEx** or  **UPS** account?    **Account No.** \_\_\_\_\_

**BILLING ADDRESS** (Mailing Address; PO Boxes acceptable)

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**LIST ITEMS YOU WANT TO ORDER HERE**

| Quantity | Catalog No. | Description | Unit Price | Total |
|----------|-------------|-------------|------------|-------|
| 1.       | _____       | _____       | _____      | _____ |
| 2.       | _____       | _____       | _____      | _____ |
| 3.       | _____       | _____       | _____      | _____ |
| 4.       | _____       | _____       | _____      | _____ |
| 5.       | _____       | _____       | _____      | _____ |
| 6.       | _____       | _____       | _____      | _____ |
| 7.       | _____       | _____       | _____      | _____ |
| 8.       | _____       | _____       | _____      | _____ |
| 9.       | _____       | _____       | _____      | _____ |
| 10.      | _____       | _____       | _____      | _____ |
| 11.      | _____       | _____       | _____      | _____ |
| 12.      | _____       | _____       | _____      | _____ |

**Special instructions or comments**

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Email to [sales@arabidopsis.com](mailto:sales@arabidopsis.com) or FAX to 1-512-388-3974 or mail completed form to

LEHLE SEEDS, PO BOX 2366, Round Rock TX 78680-2366 USA

Form Instructions: We recommend you try filling out the LEHLE SEEDS Order Form with Adobe Acrobat Reader DC (download the free version at <https://get.adobe.com/reader>). Just open our order form with Adobe Acrobat Reader DC, which will allow you to complete the form using just your keyboard and mouse. Don't bother changing the default font in the "Add Text Comment" pop-up box because it will default to Courier for every new text box you enter. The completed form can then be saved and emailed to LEHLE SEEDS at [sales@arabidopsis.com](mailto:sales@arabidopsis.com) as a pdf file attachment. Alternatively, you can print out a paper copy of the blank two page form and complete this by hand and mail or FAX it to LEHLE SEEDS as instructed above.